

## NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

**Prepared by:** Councillor Sarah Conboy, Executive Leader of the Council  
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**For Period:** 1 October 2025 to 31 January 2026

Membership of the Cabinet is as follows:-

| Councillor Details         |                                                                            | Councillor Contact Details                                                                                                                                                                                                     |
|----------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Councillor S J Conboy      | Executive Leader of the Council<br>and Executive Councillor for Place      | Cloudberry Cottage<br>9 Earning Street<br>Godmanchester<br>Huntingdon PE29 2JD<br><br>Tel: 01480 414900 / 07831 807208<br>E-mail: <a href="mailto:Sarah.Conboy@huntingdonshire.gov.uk">Sarah.Conboy@huntingdonshire.gov.uk</a> |
| Councillor L Davenport-Ray | Executive Councillor for Climate,<br>Transformation and Workforce          | 73 Hogsden Leys<br>St Neots<br>Cambridgeshire PE19 6AD<br><br>E-mail: <a href="mailto:Lara.Davenport-Ray@huntingdonshire.gov.uk">Lara.Davenport-Ray@huntingdonshire.gov.uk</a>                                                 |
| Councillor S Ferguson      | Executive Councillor for Resident<br>Services and Corporate<br>Performance | 9 Anderson Close<br>St Neots<br>Cambridgeshire PE19 6DN<br><br>Tel: 07525 987460<br>E-mail: <a href="mailto:Stephen.Ferguson@huntingdonshire.gov.uk">Stephen.Ferguson@huntingdonshire.gov.uk</a>                               |

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| Councillor J Harvey      | Executive Governance Services             | Councillor for<br>and Democratic       | c/o Huntingdonshire District Council<br>Pathfinder House<br>St Mary's Street<br>Huntingdon<br>Cambridgeshire<br>PE29 3TN<br><br>Tel: 07941 080531<br>E-mail: <a href="mailto:Jo.Harvey@huntingdonshire.gov.uk">Jo.Harvey@huntingdonshire.gov.uk</a>       |
| Councillor S Howell      | Executive Communities, Health and Leisure | Councillor for                         | c/o Huntingdonshire District Council<br>Pathfinder House<br>St Mary's Street<br>Huntingdon<br>Cambridgeshire<br>PE29 3TN<br><br>Tel: 01733 794510<br>E-mail: <a href="mailto:Sally.Howell@huntingdonshire.gov.uk">Sally.Howell@huntingdonshire.gov.uk</a> |
| Councillor J Kerr        | Executive Countryside, Waste and Scene    | Councillor for Parks and<br>and Street | 15 Crown Walk<br>St Ives<br>Cambridgeshire<br>PE27 5QN<br><br>Tel: 07906 899425<br>E-mail: <a href="mailto:Julie.Kerr@huntingdonshire.gov.uk">Julie.Kerr@huntingdonshire.gov.uk</a>                                                                       |
| Councillor B Mickelburgh | Executive Resources                       | Councillor for Finance &               | 2 Grainger Avenue<br>Godmanchester<br>Huntingdon<br>Cambridgeshire PE29 2JT<br><br>Tel: 07441 392492<br>E-mail: <a href="mailto:Brett.Mickelburgh@huntingdonshire.gov.uk">Brett.Mickelburgh@huntingdonshire.gov.uk</a>                                    |

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| Councillor T Sanderson | Deputy Executive Leader and<br>Executive Councillor for Planning | 29 Burmoor Close<br>Huntingdon<br>Cambridgeshire PE29 6GE<br><br>Tel: 01480 436822<br>E-mail: <a href="mailto:Tom.Sanderson@huntingdonshire.gov.uk">Tom.Sanderson@huntingdonshire.gov.uk</a>        |
| Councillor S Wakeford  | Executive Councillor for Economy,<br>Regeneration and Housing    | 4 Croft Close<br>Brampton<br>Huntingdon<br>Cambridgeshire PE28 4TJ<br><br>Tel: 07762 109210<br>E-mail: <a href="mailto:Sam.Wakeford@huntingdonshire.gov.uk">Sam.Wakeford@huntingdonshire.gov.uk</a> |

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk).

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council  
Pathfinder House  
St Mary's Street  
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated \*\*\*
  - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

| <b>Matter for Decision</b><br><b>Description of Decision</b>                                                                                                                        | <b>Decision Maker</b> | <b>Date decision to be taken</b> | <b>Documents Available</b> | <b>How relevant Officer can be contacted</b>                                                                   | <b>Reasons for the report to be considered in private (paragraph no.)</b> | <b>Relevant Executive Councillor</b> | <b>Relevant Overview &amp; Scrutiny Panel</b> |
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| <b>Community Chest Grant Aid Awards 2025/26</b><br><br>To consider applications received via the Community Chest Awards Scheme for 2024/25.                                         | Grants Panel          | 18 Mar 2026                      |                            | Claudia Deeth, Public Protection Manager Tel: (01480) 388233 or email: Claudia.Deeth@huntingdonshire.gov.uk    |                                                                           | S Howell & L Davenport-Ray           | Environment, Communities & Partnerships       |
| <b>Community Infrastructure Levy Funding***</b><br><br>To consider application for funding from the latest Community Infrastructure Levy funding round which opened on 2 June 2025. | Cabinet               | 14 Oct 2025                      |                            | Claire Burton, Implementation Team Leader Tel No: (01480) 388274 / email: Claire.Burton@huntingdonshire.gov.uk |                                                                           | T Sanderson                          | Performance & Growth                          |

| <b>Matter for Decision</b><br><b>Description of Decision</b>                                                                                                                                  | <b>Decision Maker</b> | <b>Date decision to be taken</b> | <b>Documents Available</b>                                                                                                   | <b>How relevant Officer can be contacted</b>                                                                                           | <b>Reasons for the report to be considered in private (paragraph no.)</b> | <b>Relevant Executive Councillor</b> | <b>Relevant Overview &amp; Scrutiny Panel</b> |
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| <b>Huntingdon Sport and Health Hub - RIBA Stage 2##</b><br><br>To gain approval to proceed with the preferred option and provide detail on the final designs, costs and capital requirements. | Cabinet               | 14 Oct 2025                      | Huntingdon Sport and Health Hub Feasibility Report - RIBA Stage 1<br>Built Facility Strategy<br>Swim England Aquatics Review | Gregg Holland, Head of Leisure Service, Health and Environment<br>Tel No: (01480) 388157 / email: Gregg.Holland@huntingdonshire.gov.uk | 3                                                                         | S Howell                             | Environment, Communities & Partnerships       |

| <b>Matter for Decision</b><br><b>Description of Decision</b>                                                                                                                   | <b>Decision Maker</b> | <b>Date decision to be taken</b> | <b>Documents Available</b> | <b>How relevant Officer can be contacted</b>                                                                                                 | <b>Reasons for the report to be considered in private (paragraph no.)</b> | <b>Relevant Executive Councillor</b> | <b>Relevant Overview &amp; Scrutiny Panel</b> |
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| <b>Play Sufficiency***</b><br><br>To approve a new framework for play provision in the District and to ensure provision is sustainable and meets the needs of all communities. | Cabinet               | 18 Nov 2025                      |                            | Helen Lack, Development and Delivery Manager - Parks Countryside and Climate Tel: (01480) 388658 or email: Helen.Lack@huntingdonshire.gov.uk |                                                                           | J Kerr                               | Environment, Communities & Partnerships       |
| <b>Council Tax Support 2026/27***</b>                                                                                                                                          | Cabinet               | 18 Nov 2025                      |                            | Katie Kelly, Revenue and Benefits Manager                                                                                                    |                                                                           | S Ferguson                           | Environment, Communities & Partnerships       |
| <b>Council Tax Premiums Policy***</b>                                                                                                                                          | Cabinet               | 20 Jan 2026                      |                            | Katie Kelly, Revenue and Benefits Manager                                                                                                    |                                                                           | S Ferguson                           | Environment, Communities & Partnerships       |